

Making History Project, Corp.

Minutes of the Board of Directors Meeting

March 15, 2017, 7PM

Present: Patrick Russell, Mark Meland

Present telephonically: Rock Merritt, Andrae Marak, Gene Garren

Also present: David Halpern, consultant

The meeting was called to order at 7:05 by President Patrick Russell, who then asked everyone to briefly introduce themselves.

Mr. Russell was then asked to state the mission of the organization. Mr. Russell stated that he had not formalized one as yet, but it basically was ***"to document, share, and preserve oral histories of combat veterans"***. After some discussion, it was decided to try to make it more succinct. Mr. Russell agreed to draft a proposed Mission Statement, which would be incorporated into the bylaws.

The resolution to adopt the bylaws was deferred to allow for this modification and perhaps a few other revisions. It will be distributed to the directors and then voted upon at the next meeting.

Mr. Halpern then provided a brief orientation as to the nature of nonprofits (specifically tax exempt 501(c)(3) charitable organizations) and the role of the Board of Directors. After discussing the requirement to have a Conflict of Interest Policy a resolution to approve the proposed Conflict of Interest Policy was moved, seconded, and approved unanimously. Each director was asked to sign the affidavit and return it to Mr. Russell for our records.

The next order of business was the election of officers. The proposed slate is:

President and Treasurer – Patrick Russell

Vice President – Andrae Marak

Secretary – Gene Garren

A motion to accept the entire slate was made, seconded, and approved unanimously.

Mr. Russell outlined some of the short term goals and activities that were underway. In addition to some administrative tasks, he is finishing up 30 interviews. He mentioned a possible partnership opportunity with the World War II Foundation, which creates historical documentaries for World War II.

He then asked Mr. Marak to report on a grant application that was submitted to the National Endowment of Humanities by Governor's State University that included Making History Project as a sub-grantee. A decision on that grant is expected within a month.

Mr. Merritt announced that there are several upcoming major events related to both current and World War II Veterans, that may be of interest to MHP. Mr. Merritt agreed to provide additional details at a later date.

At 7:50 pm a Motion to Adjourn was moved, seconded, and approved unanimously

Reviewed and accepted by me.

Francis Edward (Gene) Garren

1920 hours April 10th 2017

Francis E. Garren