

Making History Project Corp.

Board of Directors Guidelines

The Board of Directors is expected to (1) set overall strategy, objectives and policies, (2) support and guide staff/volunteers in carrying out objectives and policies, and (3) monitor and evaluate the organization's progress toward its goals.

Serving as a director is an investment of time, energy, money and love. Board membership is accompanied by the following expectations of service to the public and to the organization:

Expectations of Board of Directors

- Know the organization's history, mission, goals, policies, programs, strengths, and needs.
- Take every opportunity to advocate for the organization – with family and friends, in your business, congregation, and in the community.
- Access other potential board members, contributors, and groups on behalf of the organization.
- Serve in leadership (committee) positions or undertake special assignments when asked.
- Bring all matters of potential significance to the attention of the board or president.
- Follow trends in the organization's field of interest.
- Act in a compassionate and honest manner in all relationships, with special dedication to the individuals served by the organization.
- Annually evaluate members' performance and the performance of the board.

Meetings

- Place a high priority on attending meetings.
- Prepare for and participate in board and committee meetings.
- Share expertise and skills in board deliberations.
- Ask timely and substantive questions at board and committee meetings consistent with member's conscience and convictions, while supporting the majority decision on issues decided by the board.
- Maintain confidentiality of the board's executive sessions.
- Suggest agenda items periodically for board and committee meetings to ensure that significantly policy-related matters are addressed.